

SECRET

Chief, Administrative Services

Administrative Officer, I&SO

Vital Materials Program

4 January 1952

Reference: Your memorandum of 18 December 1951 to Assistant Deputy  
(Inspection and Security) from Chief, Administrative  
Services, subject as above.

1. In reply to the reference, this is to advise that numerous efforts have been made over the past several months to have microfilm records made of material on hand in Inspection and Security, but due to the fact that there has been a lack of microphotographers and because of the lack of sufficient cameras, there has been a delay in microfilming the records now available. The records of the Physical Security Branch have been microfilmed on three different occasions, but due to a defective camera these records must all be re-photographed. Because of the foregoing, we have been unable to make available vital records for deposits in the Repository.

2. This office has advised [ ] of this situation and he has assured us that steps will be taken to microfilm our records at the earliest possible moment.

FOR THE SECURITY OFFICER, CIA

C. J. KING  
Administrative Officer

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